

**KENTUCKY BOARD OF LICENSURE FOR LONG-TERM CARE ADMINISTRATORS  
APPLICATIONS COMMITTEE MEETING MINUTES  
December 5, 2023**

A special meeting of the Kentucky Board of Licensure for Long-Term Care Administrators was held at the Department of Professional Licensing located at 500 Mero Street Frankfort, KY 40601 and via Zoom on December 5, 2023.

**MEMBERS PRESENT**

David McKenzie, Chair  
Jason Shelton  
Trevor Davis  
Dr. Keith Knapp  
Thomas Davis

**DEPARTMENT OF PROFESSIONAL LICENSING OTHER**

Ivy Davis, Board Administrator  
Jamar Carter, Admin. Section Supervisor

**CALL TO ORDER**

Board Chair, David McKenzie called the meeting to order at 8:32 a.m.

**MINUTES**

A motion was made by Mr. McKenzie to approve the September 12, 2023, board meeting minutes. The motion was seconded by Jason Shelton, and it carried.

**APPLICATIONS/CONTINUING EDUCATION COMMITTEE**

Application/Continuing Education Committee reviewed 19 applications.

- 6 Initial Applications
- 3 Endorsement Applications
- 4 Temporary License Applications
- 3 Reinstatement Applications
- 1 Renewal
- 2 Application for Continuing Education

Mr. McKenzie made a motion to approve the applications, Thomas Davis second the motion, and it carried.

**ADJOURN**

Trevor Davis made a motion to adjourn at 8:58 am. Jason Shelton second the motion and it carried.